



WALDORF KAKUMA PROJECT (WKP)

TENDER DOCUMENT FOR

INCLUSIVE ECDE INFRASTRUCTURE UPGRADE

PROPOSED REHABILITATION OF A CLASSROOM AND KITCHEN/DINING AT LOKIRIAMA ECDE CENTRE

REFERENCE No.: WKP/CBM/008/2026C

TURKANA COUNTY

LOIMA SUB-COUNTY

LOKIRIAMA/LORENGIPPI WARD

© September 2026

Table of Contents

INVITATION FOR TENDER.....	3
INTRODUCTION.....	3
OBJECTIVE OF THE TENDER	4
PART 1- Instructions to Tenderers	5
2. Tender Documents.....	6
3. Preparation of Tenders	7
4. Submission of Tenders.....	8
5. Tender Opening and Evaluation	8
6. Award of Contract.....	10
7. Corrupt and Fraudulent Practices.....	11
PART 2- Evaluation Criteria	12
Stage 1: Preliminary Bid Responsiveness Assessment (Mandatory Requirements)	12
Stage 2: Technical Responsiveness Evaluation Stage	12
SECTION III –TENDERING FORMS.....	16
FORM OF TENDER	16
TENDER QUESTIONNAIRE	17
CONFIDENTIAL BUSINESS QUESTIONNAIRE	18
EXPERIENCE FORM.....	20
Similar Construction and Contract Management Experience	20
PERSONNEL FORM - 1	21
PERSONNEL FORM - 2	22
Resume of Proposed Personnel.....	22
EQUIPMENT FORM	24
WORK METHODOLOGY.....	25
SECTION V – BILLS OF QUANTITIES	26
1. CLASSROOM B.O.Q	26
2. KITCHEN/DINING B.O.Q	32

INVITATION FOR TENDER

INTRODUCTION

This tender is issued under the project “**Inclusive ECDE Infrastructure Upgrade at Lokiriama/Lorengippi Ward, Loima Sub-County, Turkana County**”

(Reference No: **WKP/CBM/008/2026**)

The project is implemented by **Waldorf Kakuma Project (WKP)**, a registered non-profit organization in Kenya with over a decade of experience delivering inclusive education, psychosocial support, and humanitarian interventions in Turkana and other vulnerable regions. WKP works closely with communities, schools, and government structures to promote child wellbeing, resilience, and inclusive learning environments.

The project is funded by **CBM (Christian Blind Mission)**, an international Christian development organization committed to improving the quality of life of persons with disabilities in the poorest communities worldwide. CBM works through partnerships to advance inclusive humanitarian action, education, and community development.

The procurement under this tender is intended to support timely and effective delivery of project activities in line with humanitarian standards, donor requirements, and national coordination frameworks.

As part of this intervention, the proposed interventions are expected to significantly improve the quality of learning infrastructure, learner safety, classroom functionality, and overall educational experience within the targeted schools.

OBJECTIVE OF THE TENDER

The objective of this tender is to engage a qualified and experienced contractor for:

- Classroom/Kitchen and Dining hall wall and floor repairs.
- Painting and Mural works.
- Blackboard replacement and installation.
- Drainage and external works improvement (Playground and paths levelling).
- Branding and signage installation.

For **Lokiriama ECDE Centre** in Lokiriama/Lorengippi Ward.

Waldorf Kakuma Project (WKP) reserves the right to accept or reject any Bid and is not bound to give reasons for its decision”.

PART 1- Instructions to Tenderers

1. General/Eligibility/Qualifications/Cost of Tendering

Waldorf Kakuma Project (WKP) invites tenders for **repair and rehabilitation works at Lokiriama ECDE Centre.**

- 1.1 All tenderers shall provide the Qualification Information as required in the Invitation
- 1.2 To qualify for award of the Contract, tenderers shall meet the following minimum qualifying criteria;

Eligible bidders must attach valid documentation and be able to meet the following minimum requirements: -

- a) Provide Registration certificate.
 - b) Provide Valid KRA pin and TAX compliance.
 - c) Have minimum capital (10% of works cost) for resource mobilisation.
 - d) Proof of registration with the National Construction Authority (NCA 7 and above) in Water works, Civil and Building with a valid practising licence and a certificate.
 - e) Signed Audited accounts for the year 2025
 - f) Provide a copy of valid recent Bank Statement (preferably for the last six months-March 2026-August 2026.
 - g) Company/Business Profile detailing qualifications -Full Disclosure of Directors (attach IDs)
 - h) Attach details (Recommendations/Completion certificates) of similar works completed, giving details of clients who may be contacted for more information, amount, and status (completed or ongoing).
 - i) Contractor's profile showing personnel, plant & equipment, and completion timelines (workplan).
- 1.3 The tenderer shall bear all costs associated with the preparation and submission of his tender, and the WKP will in no case be responsible or liable for those costs.
 - 1.4 The tenderer, at the tenderer's own responsibility and risk, is encouraged to visit and be familiar with the road network and delivery location and its surroundings, and obtain all information that may be necessary for preparing the tender and entering into a contract. The costs of visiting the site shall be at the tenderers own expense.

A mandatory pre-tender site visit to be held on **10th September 2026 @8:00 AM**. Meeting place will be the Waldorf Kakuma Project office – **Kanamkemer, along Kanamkemer-Naotin Road, near Club Lelo, opposite Desert Dew Furnitures**. Bidders will show evidence of the visit through a signed confirmation letter from the Project Engineer/Project Manager.

2. Tender Documents

2.1 The complete set of tender documents comprises the documents listed below and any addenda issued in accordance with Clause 2.4.

2.1.1 These Instructions to Tenderers

2.1.2 Form of Tender and Qualification Information

2.1.3 Specifications

2.1.4 Drawings

2.1.5 Bills of Quantities

2.2 The tenderer shall examine all Instructions, Forms to be filled and Specifications in the tender documents. Failure to furnish all information required by the tender documents, or submission of a tender not substantially responsive to the tendering documents in every respect will be at the tenderers risk and may result in rejection of his tender.

2.3 A prospective tenderer making an inquiry relating to the tender documents may notify the Waldorf Kakuma Project (WKP) in writing at the email address indicated in the letter of invitation to tender. The Waldorf Kakuma Project (WKP) will only respond to requests for clarification received earlier than three (3) working days (Monday to Friday) prior to the deadline for submission of tenders. Copies of the Waldorf Kakuma Project (WKP) response will be forwarded to all persons issued with tendering documents, including a description of the inquiry, but without identifying its source.

2.4 Before the deadline for submission of tenders, the Waldorf Kakuma Project (WKP) may modify the tendering documents by issuing addenda. Any addendum thus issued shall be part of the tendering documents and shall be communicated in writing or by cable, telex or facsimile to all tenderers.

To give prospective tenderers reasonable time in which to take an addendum into account in preparing their tenders, the Waldorf Kakuma Project (WKP) may extend, as necessary, the deadline for submission of tenders.

3. Preparation of Tenders

- 3.1 All documents relating to the tender and any correspondence shall be in English language.
- 3.2 The tender submitted by the tenderer shall comprise the following:
 - (a) **These Instructions to Tenderers**
 - (b) **Form of Tender and Specifications**
 - (c) **Priced List Bills of Quantities**
 - (d) **Qualification Information Form and Documents**
 - (e) **Any other materials required to be completed and submitted by the tenderers**
- 3.3 The tenderer shall fill in rates and prices for all items of the materials described in the Bill of Quantities. Items for which no rate or price is entered by the tenderer will not be paid for when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause relevant to the Contract, as of 30 days prior to the deadline for submission of tenders, shall be included in the tender price submitted by the tenderer.
- 3.4 The unit rates and prices **MUST** be in **Kenya Shillings**
- 3.5 Tenders shall remain valid for a period of one hundred and twenty (120) days from the date of tender closing. However, in exceptional circumstances, the Waldorf Kakuma Project (WKP) may request that the tenderers extend the period of validity for a specified additional period. The request and the tenderers' responses shall be made in writing. A tenderer agreeing to the request will not be required or permitted to otherwise modify the tender
- 3.6 Tenderers shall submit offers that comply with the requirements of the tendering documents. Alternatives will not be considered, unless specifically allowed in the invitation to tender.
- 3.7 The tender shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the tenderer. All pages of the tender shall be numbered and where alterations or additions have been made shall be initialized by the person or persons signing the tender.
- 3.8 Clarification of tenders shall be requested by the tenderer to be received by the procuring entity not later than 3 working days (Monday to Friday) prior to the deadline for submission of tenders.
- 3.9 Waldorf Kakuma Project (WKP) shall reply to any clarifications sought by the tenderer within 3 working days of receiving the request to enable the tenderer to make timely submission of its tender.

4. Submission of Tenders

- 4.1 The tenderers shall submit only one document to **Waldorf Kakuma Project Office, Lodwar – Kanamkemer, along Kanamkemer-Naotin Road, near Club Lelo, opposite Desert Dew Furnitures** bearing the number of the Tender.
- 4.2 Any tender received after the deadline prescribed in the invitation to tender will be rejected.
- 4.3 Tenderers may modify or withdraw their tenders during the tendering period. No tender may be modified after the deadline for submission of tenders.
- 4.4 Tenderers may only offer discounts to, or otherwise modify the prices of their tenders by submitting tender modifications or be included in the tender submission.
- 4.5 Completed Tender documents should be delivered to: **Waldorf Kakuma Project Office, Lodwar – Kanamkemer, along Kanamkemer-Naotin Road, near Club Lelo, opposite Desert Dew Furnitures** on or before **18th September at 12:00 PM.**
- 4.6 **Tender prices must remain valid for 120 days from the date of tender closing.**

5. Tender Opening and Evaluation

- 5.1 Tenders will be opened by Waldorf Kakuma Project (WKP).
- 5.2 Information relating to the examination, clarification, evaluation, and comparison of tenders and recommendations for the award of Contract shall not be disclosed to tenderers or any other persons not officially concerned with such process until the award to the successful tenderer has been announced. Any effort by a tenderer to influence the Waldorf Kakuma Project (WKP)'s officials, processing of tenders or award decisions may result in the rejection of his tender.
- 5.3 To assist in the examination, evaluation, and comparison of tenders, the Waldorf Kakuma Project (WKP) at his discretion, may ask any tenderer for clarification of the tender, including breakdowns of unit rates. The request for clarification and the response shall be in writing or email but no change in the price or substance of the tender shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered in the evaluation of the tenders.
- 5.4 Prior to the detailed evaluation of tenders, the Waldorf Kakuma Project (WKP) will determine whether each tender;
 - (a) Meets the eligibility criteria defined in the invitation to tender;**
 - (b) Has been properly signed;**
 - (c) Is accompanied by the required documents; and**
 - (d) Is substantially responsive to the requirements of the tendering documents.**

- 5.5 A substantially responsive tender is one which conforms to all the terms, conditions and specifications of the tendering documents, without material deviation or reservation. A material deviation or reservation is one;
- a) Which affects in any substantial way the scope, quality, or performance of the works.
 - b) Which limits in any substantial way, inconsistent with the tendering documents, the Waldorf Kakuma Project (WKP)'s rights or the tenderers obligations under the Contract; or
 - c) Whose rectification would affect unfairly the competitive position of other tenderers presenting substantially responsive tenders.
- 5.6 If a tender is not substantially responsive, it will be rejected, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.
- 5.7 Tenders determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows:
- a) Where there is a discrepancy between the amount in figures and the amount in words, the amount in words will prevail; and
 - b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will prevail, unless in the opinion of the Waldorf Kakuma Project (WKP), there is an obvious typographical error, in which case the adjustment will be made to the entry containing that error.
 - c) In the event of a discrepancy between the tender amount as stated in the Form of Tender and the corrected tender figure in the main summary of the Bill of Quantities, the amount as stated in the Form of Tender shall prevail.
- 5.8 The Waldorf Kakuma Project (WKP) will evaluate and compare only the tenders determined to be substantially responsive. WKP shall use the criteria and methodologies listed in the Section "EVALUATION AND QUALIFICATION CRITERIA"
- 5.9 In evaluating the tenders, Waldorf Kakuma Project (WKP) will determine for each tender the evaluated tender price by adjusting the tender price as follows:
- (a) making any correction for errors
 - (b) making appropriate adjustments to reflect discounts or other price modifications offered
- 5.10 Waldorf Kakuma Project (WKP) reserves the right to accept or reject any variation, deviation, or alternative offer. Variations, deviations, and alternative offers and other factors which are in

excess of the requirements of the tender documents or otherwise result in unsolicited benefits for Waldorf Kakuma Project (WKP) will not be considered in tender evaluation.

- 5.11 The tenderer shall not influence Waldorf Kakuma Project (WKP) on any matter relating to his tender from the time of the tender opening to the time the Contract is awarded. Any effort by the Tenderer to influence the Waldorf Kakuma Project (WKP) or his employees in his decision on tender evaluation, tender comparison or Contract award may result in the rejection of the tender.

6. Award of Contract

- 6.1 The award of the Contract will be made to the tenderer whose tender has been determined to be substantially responsive to the tendering documents and who has offered the lowest evaluated tender price.
- 6.2 WKP reserves the right to accept or reject any tender, and to cancel the tendering process and reject all tenders, at any time prior to the award of Contract, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for the action.
- 6.3 The tenderer whose tender has been accepted will be notified of the award prior to expiration of the tender validity period in writing or by email. This notification (hereinafter and in all Contract, documents called the “Letter of Acceptance”) will state the sum (hereinafter and in all Contract, documents called the “Contract Price”) that Waldorf Kakuma Project (WKP) will pay the Contractor in consideration of the execution, completion, and maintenance of the Works by the Contractor as prescribed by the Contract.
- 6.4 The contract shall be formed on the parties signing the contract.
- 6.5 The Agreement will incorporate all agreements between Waldorf Kakuma Project (WKP) and the successful tenderer.
- 6.6 Waldorf Kakuma Project (WKP) may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.
- 6.7 A tenderer who gives false information in the tender document about its qualification shall not be considered for re-engagement in future Waldorf Kakuma Project (WKP) procurement.

7. Corrupt and Fraudulent Practices

- 7.1 WKP requires that tenderers observe the highest standards of ethics during procurement process and execution of contracts. A tenderer shall sign a declaration that he has not and will not be involved in corrupt and fraudulent practices.

PART 2- Evaluation Criteria

Stage 1: Preliminary Bid Responsiveness Assessment (Mandatory Requirements)

This will involve assessing whether bidders have complied with submission requirements and have also attached copies of mandatory eligibility and statutory documents. Evaluation at this stage will be conducted on **Yes/No**, and bidders are expected to **comply with ALL** required items so as to proceed to the next stage of evaluation.

No.	Completeness and Responsiveness Criteria	Requirement
1.	Valid Tax Compliance Certificate	- Copy of Valid Tax Compliance Certificate
2.	Registration with National Construction Authority	- Copy of Valid National Construction Authority (NCA) registration Certificate for at least Class 7 and above which must be in Building Engineering works Category - accompanied by a valid practicing license. This shall be verified in the NCA portal.
3.	Certificate of Incorporation	- Copy of certificate
4.	CR12 Form	- Copy of current CR12 Form
5.	Pre-Tender Site Visit	- Copy of Valid Certificate signed by WKP Engineer
6.	Physical Location	- Copy of Valid Business Permit

Stage 2: Technical Responsiveness Evaluation Stage

Tenders will be evaluated to ensure that they are substantially responsive to the technical specifications and contract conditions stated in the Tender Document. The determination of a tender's technical responsiveness will be based on the contents of the tender itself, subject to any clarifications received in the preliminary examination of Tenders. Items of this evaluation will be scored as below.

Item	DESCRIPTION	POINT Score (marks)
1	EXPERIENCE	Max 30
	Attach practical completion certificate ONLY for past successfully delivered projects as evidence	

Item	DESCRIPTION		POINT Score (marks)
	1.1 Value of similar/related repair, rehabilitation and construction works handled in Kshs.		
a.	Six similar/related projects of equal or higher value done in the last three years @5 Mks		30
2.	KEY PERSONNEL – (To be edited based on specialty of skills required)		Max 30
	Technical skill in terms of human resource. Attached CVs and certified copies of academic certificates detailing qualifications of key personnel who shall be involved in these assignments. The persons must be working with the organization or sign on undertaking to work with the firm by the time of submitting this tender throughout the job if awarded. Each of the personnel will be evaluated on the following parameters.		
a.	Project Manager (Bachelor of Civil Engineering OR BSc. Construction Management, all registered with relevant professional bodies)	Technical Qualification – Degree in Civil Eng. (3Mks)	10
		Experience in years 4 years total, 3 years in similar works (4 Mks)	
		Registration with EBK (3Mks)	
b.	Site Agent Site Agent (Bachelor of Civil Engineering & registered with relevant professional bodies)	Technical Qualification – Degree in Civil Eng. (2Mks)	5
		Experience in years 3 years total, 3 years in similar works (2 Mks)	
		Registration with EBK (1 Mks)	
c.	Site Supervisor/Foreman (Max 6 Marks)	Technical Qualification – Diploma (2Mks)	5
		Experience in years 7 years total, 5 years in similar works (2 Mks)	
		Registration with relevant professional body NCA (1 Mks)	
d.	Mason	Technical qualification _ Grade Test, NCA ID (2 Mks)	5
		Experience in years (Min 3 years) (2Mks)	

Item	DESCRIPTION		POINT Score (marks)
		Registration with relevant professional body; NCA (1)	
e.	Plumber	Technical qualification _ Certificate (2Mks)	5
		Experience in years (Min 3 years) (2Mks)	
		Registration with relevant professional body; NCA (1)	
3	PLANT AND EQUIPMENT – (Edited as per requirement of the specific job – State the specific machinery required and how many)		Max 10
	Relevant Equipment	No. Equipment and Plant owned by the Company, Evidence of ownership or lease agreement for any related equipment Marks for each relevant equipment for the proposed works 1. Concrete Mixer (Capacity 0.5m³) (1No.), 2. Concrete dumper 0.5 cubic metre (1No.), 3. Concrete vibrator poker type N.D. 40-90 mm (1No.), 4. Tipper Truck 10 ton (1No.), 5. Plate Compactor (1No.), 6. Excavator or Back hoe (1No.) 7. Dewatering pump (1No.), 8. Water bowser (10,000 -20,000 Litre (1No.) (1 Mk for each equipment)	10
4.	WORK METHODOLOGY		Max 30
	Program of works logically applicable to this task _To be revised to reflect that the best proposal with respect to the duration how long WKP anticipate the job will take gets the most marks		10
	TOTAL		MAX 100
	REMARKS		

NB:

1. Pass mark for technical evaluation will be **70%**
2. Waldorf Kakuma Project (WKP) will award the Contract to the tenderer whose tender is determined to be substantially responsive to the tender documents and who has offered the technically acceptable evaluated tender price.

SECTION III –TENDERING FORMS

(The tenderer to strictly use the provided formats in providing information. The pages may be replicated where more than one is needed)

FORM OF TENDER

TO: _____ *[Name of Waldorf
Kakuma Project (WKP)]*

[Date] _____

[Name] _____ *of* _____ *Contract]*

National Director,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bills of Quantities for the execution of the above-named Works, we, the undersigned offer to construct, install and complete such Works and remedy any defects therein for the sum of:

Kshs. _____ *[Amount in figures]*

Kenya Shillings _____ *(Amount in Words)*

2. We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Project Manager's notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.
3. We agree to abide by this tender until _____ *[Insert date]*, and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.

5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20_____

Signature _____ in _____ the _____ capacity
of _____

Duly authorized to sign tenders for and on behalf of _____ *[Name of Waldorf Kakuma
Project (WKP)]*

of _____ *[Address of Waldorf Kakuma Project (WKP)]*

Witness; Name _____ Address _____

Signature _____ Date _____

Email _____ Phone Number _____

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of tenderer
.....
2. Full address of tenderer to which tender correspondence is to be sent (unless an agent has been
appointed below)
.....
3. Telephone number (s) of tenderer
.....
4. Email address of tenderer
.....
5. Name of tenderer's representative to be contacted on matters of the tender during the tender period
.....
6. Details of tenderer's nominated agent (if any) to receive tender notices. This is essential if the tenderer
does not have his registered address in Kenya (name, address, telephone, telex)
.....
.....

Signature of Tenderer

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) and 2 (d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises; Country/Town.....

Plot No..... Street/Road

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time: Kshs.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

*Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
---------------------	--------------------	----------------------------	---------------

1.....

2.....

3.....

Part 2(c) – Registered Company:

Private or public.....

State the nominal and issued capital of the Company-

Nominal Kshs.....

Issued Kshs.....

Give details of all directors as follows:

<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details*</i>	<i>Shares</i>
---------------------	--------------------	-----------------------------	---------------

1.....

2.....

3.....

4.....

Part 2(d) – Interest in the Firm:

Is there any person / persons in WKP *who* has interest in this firm? Yes/No..... (*Delete as necessary*)

I certify that the information given above is correct.

.....

(Name)

(Title)

(Signature)

(Date)

- Attach proof of citizenship

EXPERIENCE FORM

Similar Construction and Contract Management Experience

Contract of Similar Size and Nature				
Contract No:		Contract Identification:		
Award Date:		Completion Date:		
Role in Contract	Main Contractor	Member in JV	Management Contractor	Subcontractor
Total Contract Amount	Ksh			
If partner in a JV or subcontractor, specify participation of total contract amount	Percent of Total	Amount		
Employer's Name Address Telephone/Fax Number E-mail				
Description of the similarity in key activities				
Amount				
Physical size of required works items				
Complexity				
Methods/Technology				
Construction rate for key activities				
Other Characteristics				

PERSONNEL FORM - 1

Tenderers should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Personnel Form 2 below for each candidate.

Contractor's Representative and Key Personnel Schedule

1	Title of position*
	Name:
2	Title of position*
	Name:
3	Title of position*
	Name:
4	Title of position*
	Name:
5	Title of position*
	Name:
6	Title of position*
	Name:
7	Title of position*
	Name:
8	Title of position*
	Name:

PERSONNEL FORM - 2

Resume of Proposed Personnel

Name of Bidder:

Position:		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency:	
Present employment	Name of employer:	
	Address of employer:	
	Telephone:	Contact (manager / personnel officer)
	Fax:	E-mail:
	Job title:	Years with present employer

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project

Project	Role	Duration of involvement	Relevant experience
<i>[Name and main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

EQUIPMENT FORM

The Tenderer shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section II, Evaluation and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Tenderer

Item of equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current status	Current location	
	Details of current commitments	
Source	Indicate source of the equipment ☐ Owned ☐ Rented ☐ Leased ☐ Specially manufactured	

Omit the following information for equipment owned by the Bidder.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreements	Details of rental / lease / manufacture agreements specific to the project	

WORK METHODOLOGY

- **Site Organization**
- **Methodology Statement**
- **Mobilization Schedule**
- **Construction Schedule**
- **Safety, Environmental & Social safeguards**
- **Others**

SECTION V – BILLS OF QUANTITIES

(INSERT AFTER THIS PAGE OR ATTACH SEPARATELY)

“Waldorf Kakuma Project (WKP) reserves the right to accept or reject any Bid and is not bound to give reasons for its decision”.

1. CLASSROOM B.O.Q

Item No.	Description	Unit	Qty	Rate	AMOUNT(Kshs.)
	<u>DEMOLITIONS AND ALTERATIONS</u>				
	The items of demolitions and removal shall include shoring making good disturbed areas to match existing and loading and carting away debris unless otherwise specified.				
A	Carefully demolish and remove existing cement-sand screed to floor,including hacking,cleaning and disposal of debris to an approved dumping site. Prepare surface to receive new finishes.	SM	74		
B	Ditto,for verandah floor.	SM	15		
D	Ditto, To gable walls on both side as directed by the site engineer	SM	20		
E	Carefully demolish existing door frame including pinning lugs and prepare surface for new steel door. To fit 1200 Hack 0.3 by 2.1	M	10		
	Carefully demolish existing Window frame and grill including pinning lugs and prepare surface for new steel door. To fit 1200 x1200mm paneled window	M	10		

F	Carefully hack the existing blackboard to receive new finish	SM	12		
	Total carried to Collection			Kshs.	
Item	Description	Unit	Qty	Rate	Kshs.
No.					
	<u>OPENINGS</u>				
	<u>Doors</u>				
A.	Supply, transport, deliver and fix a 1200 mm x 2100 mm paneled mild steel door complete with its frame, pinning lugs, hinges and door lock to site engineer's specifications.	No.	1		
	<i>The contractor shall apply 3 coats undercoat,primer and two finishing coats and gloss paint,The engineer shall select the colour shade and code of the paint</i>				
B	Gloss paint general metal surfaces	SM	5		
	<u>Windows</u>				
	-				
	Supply and install 1200x1200mm panelled windows including all accessories to approvals.	No.	5		
	&				
	<i>The contractor shall apply undercoat,primer and two finishing coats and gloss paint to the existing windows,The engineer shall select the colour shade and code of the paint</i>				
	Gloss paint general metal surfaces	SM	15		
	Provide window grills of 25x25x2mm SHS @150mm spacing c/c to store and kitchen windows	NO	3		

	<i>The contractor shall apply undercoat,primer and two finishing coats and gloss paint to the existing windows,The engineer shall select the colour shade and code of the paint</i>				
C	Gloss paint general metal surfaces	SM	26		
	Total carried to Collection			Kshs.	
Item No.	Description	Unit	Quantity	Rate	Kshs.
	<u>FINISHES</u>				
	<u>EXTERNAL WALL FINISHES</u>				
	-				
	<u>Prepare external wall surfaces and apply textured coating (e.g Rock Tuff or equal approved), including primer and finishing coats in selected colour</u>				
A.	Apply weather resistant paint to external wall, including one undercoat and two finishing coats.The engineer shall select the colour shade and code of paint.The application method will be selected by the engineer	SM	102		
B.	Ditto for Gable walls	SM	15		
	<u>INTERNAL WALL FINISHES</u>				
	<u>Gauged plaster comprising of lime,cement and sand (1:2:4) respectively.The plaster shall have a neat vertical finish.The contractor shall hack the surface of the concrete/masonry where necessary in order to provide a surface where the render/plaster will hold strongly and permanently</u>				
	-				

C	Apply 3 coats of undercoat, and two finishing coats of Vinyl emulsion paint. The engineer shall select the colour shade and code of paint.	SM	98		
D	Ditto for Gable walls	SM	15		
	<u>FLOOR FINISHES</u>				
E	Supply and lay cement-sand (1:3) screed to floor, finished smooth and level, including curing and preparation for floor finish. Apply red-oxide floor finish to screeded surface.	SM	74		
	<u>BLACKBOARD</u>				
F	Repaint the existing/Repaired blackboard to approvals	No	1		
H	Provide for installation of new blackboard as guided	No	1		
	<i>Cont' / from last page</i>				
	ROOFING				
	<u>ROOF BOARDINGS</u>				
	<u>FASCIA BOARD ,IRONSHEETS AND TIMBER WORKS</u>				
A	Replace worn fascia board with a 200mm wide, 25mm thick Sawn cypress fascia board	LM	40		
B	Apply Gloss paint to wooden surface of the fascia board	SM	8		
G	Provide for the repainting of R.C. column supports(at the verandah)	No	4		

	RAMP AND STEPS				
A	Allow for provision of ramp to approved dimensions and desirable slope as specified by the site engineer.	No	1		
B	Ditto,provide for Ramp steel guard rails to Engineers specifications.	ITEM	1		
	Cont' / from last page				
	PAVING SLABS				
A	Construct concrete paving of 300 mm width and height n.e 400 mm all round the building	LM	30		
	AUXILLIARY WORKS				
A	PLAYGROUND				
	Allow for levelling for the learners playground and make it accessible	ITEM	1		
B	SIGNAGE AND BRANDING				
	Provide for visibility logo of WALDORF and donor; logos and wordings to be provided by the Engineer	ITEM	1		
	Supply and install school sign post	ITEM	1		
C	SAFETY AND EMERGENCY PREPAREDNESS MEASURES				
	Supply and fix first aid kit Medium as directed	ITEM	1		
	Supply and fix fire extinguishers(2kg CO2) as directed by the site Engineer	ITEM	2		
	Provide Murals inside and outside the classroom as directed	ITEM	1		

	Total carried to collection				
	COLLECTION(CLASSROOM)				
	<u>SUMMARY FOR THE ELEMENTS</u>				
	-				
1	DEMOLITIONS AND ALTERATIONS				
2	OPENINGS				
3	FINISHES/ROOFING				
	ONE CLASSROOM				
	Total carried to Grand Summary			Kshs.	

2. KITCHEN/DINING B.O.Q

Item No.	Description	Unit	Qty	Rate	Kshs.
	<u>DEMOLITIONS AND ALTERATIONS</u>				
	The items of demolitions and removal shall include shoring making good disturbed areas to match existing and loading and carting away debris unless otherwise specified.				
A	Carefully demolish and remove existing cement-sand screed to floor,including hacking,cleaning and disposal of debris to an approved dumping site. Prepare surface to receive new finishes.	SM			
B	Carefully demolish existing 18mm thick render to walls and prepare wall to receive another wall finish and cart away debris	SM			
	Total carried to collection			Kshs.	
Item No.	Description	Unit	Qty	Rate	Kshs.
	WALLING				
A	Provide for hacking and provision of ventilations above every opening.concrete vents of 100 mm x 300mm	No	9		
	<u>EXTERNAL OPENINGS</u>				
	<u>WINDOWS</u>				

A	The following panned steel windows complete with all necessary ironmongery				
	<u>Windows</u> Carefully remove the existing grilled windows then Supply and install 2000 x 900mm panelled windows including all accessories to approvals.	No.	6		
	<i>The contractor shall apply undercoat,primer and two finishing coats and gloss paint to the existing windows,The engineer shall select the colour shade and code of the paint</i>				
B	Gloss paint general metal surfaces	SM	15		
C	Provide window grills of 25x25x2mm SHS @150mm spacing c/c to store and kitchen windows	NO	3		
B	<u>DOORS</u>				
	<u>The contractor shall apply undercoat,primer and two finishing coats and gloss paint,The engineer shall select the colour shade and code of the paint</u>				
B	Gloss paint general metal surfaces	SM	22		
Total carried to collection				Kshs.	
Item No.	Description	Unit	Qty	Rate	Kshs.

	<u>FINISHES</u>				
	<u>BLACKBOARD</u>				
A	Repaint the existing blackboard to approvals	No	1		
B	Ditto , for extension of the existing blackboard including painting to approvals	No	1		
C	Provide for installation of new blackboard as guided	No	1		
	<u>EXTERNAL WALL FINISHES</u>				
	<u>Supply,transport,prepare and apply 'Rock Tuff' or any other approved textured paint to metal general surfaces</u>				
A	Apply undercoat,skimming and two finishing coats of external paint.The engineer shall select the colour shade and code of paint.The application method will be selected by the engineer	SM	35		
	<u>INTERNAL WALL FINISHES</u>				
	<u>Gauged plaster comprising of lime,cement and sand (1:2:4) respectively.The plaster shall have a neat vertical finish.The contractor shall hack the surface of the concrete/masonry where necessary in order to provide a surface where the render/plaster will hold strongly and permanently</u>				
D.	Apply undercoat, and two finishing coats of Vinnyl emulsion paint.The engineer shall select the colour shade and code of paint.The application method will be selected by the engineer.	SM	35		
	<u>FLOOR FINISHES</u>				

E.	32 mm thick cement and sand mortar[1:4] floor paving finished with cement screeding to falls	SM	180		
F	Ditto,provide for floor finish with red oxide to approvals	SM	180		
	<u>Paving slab surround</u>				
G	Pre-cast concrete (1:2:4) in paving slabs size 600x600x50mm thick laid on consolidated sand bed jointed in cement sand mortar (1:4)	LM	54		
Total carried to collection					Kshs.
Item No.	Description	Unit	qty	Rate	Kshs.
A	<u>RAMPS</u> <u>Excavation</u> Excavate oversite; 200mm deep; for making level on sandy soil. Load, transport or spread the arising on site as shall be directed by the Engineer/Client's representative	SM	5		
B	<u>Hardcore</u> Hardcore backfill Supply, transport and deliver handpacked 300mm thick hardcore bed	CM	2		
C	<u>Concrete</u> <u>Mass Concrete class 1:3:6</u> To 2No. ramps measuring 2000mm long, 1000mm wide and 300mm high(Determined on site to site engineer's approvals.	CM	2		
D	<u>Formwork</u>				

E	<u>Supply and construct formwork to the sides or soffites of concrete surfaces. The formwork shall comprise acceptable timber or steel shutters with and including mould oil, putting in place and striking off, Where the surface of concrete is disturbed by striking off, it shall be repaired at the contractor's cost</u>				
	Formwork to sides of ramp	SM	1		
F	<u>Finishing</u>				
	32 mm thick cement and sand mortar[1:4] floor screed finished to falls	SM	7		
G	<u>Bituminous painting and Guard Rails</u>				
	Apply black bituminous paint to sides of ramp. The application method will be selected by the engineer	No	1		
H	Provide for double ramp guardrails	No	1		
Total carried to collection				Kshs.	
Item No.	Description	Unit	qty	Rate	Kshs.
A	<u>ROOFING WORK</u>				
	<u>BOARDING</u>				
B	<u>FASCIA BOARD</u>				
	Replace worn fascia board with a 300mm wide, 25mm thick Sawn cypress fascia board &	LM	57		
	Apply Gloss paint to wooden surface of the fascia board	SM	17		
Total carried to collection page 4				Kshs.	

	<u>SUMMARY FOR THE ELEMENTS</u>	AMNT [KSHS]
1	DEMOLITIONS AND ALTERATIONS	
2	EXTERNAL OPENINGS	
3	FINISHES	
4	RAMPS	
5	BOARDING	
	DINING HALL/ KITCHEN Total carried to Grand Summary	Kshs.

